

EASTON AREA PUBLIC LIBRARY
Meeting of the Board of Directors
Monday, November 8, 2021
3:00 pm.

A meeting of the Board of Directors of the Easton Area Public Library was held on Monday, November 8, 2021. The meeting was called to order at 3:05 p.m., by President Mrs. Walker. Present: Mrs. Walker, Mr. Reilly, Mr. Lake, Mrs. Ramirez-Luhrs, Ms. Long, Mrs. van Horne-Brett, and Mr. Thomas. Also present: Jennifer Long, Director and Sheila Wolff, Business Manager.

Interested Citizens: None.

Consent Agenda: A motion was made by Ms. Long to accept the consent agenda was seconded by Mr. Reilly. By voice vote, all were in favor.

Communications: Mrs. Long was to have a deposition scheduled for today, for the patron fall from 2018, but it was postponed until November 30th.

Reports on Executive Sessions: None.

Committee Reports: Mrs. van Horne-Brett reported the Marketing and Public Relations Committee met October 14th and are setting their 2022 plan. They will be focusing on what key events to have a presence in.

Director's Report: Mrs. Long informed the Board of Directors that RCN will be installing a new phone system next week.

Ms. Rines, marketing and public relations resurrected the *Ex Libris* newsletter and just mailed it out to all Friends of the Library members. This *Ex Libris* was a summary of events from the past year. Thank You to the Friends of the Easton Area Public Library for paying for the mailing.

As of today, we have a complete run of Easton Area School District High School Yearbooks from 1904-2021.

We will be receiving money through the America Rescue Plan. We will learn more next week on how to use and administer it.

Old Business: We have all the Board of Directors' conflict of interest forms for 2021-2022.

The Annual Appeal letters will be mailed by the end of the week.

New Business: The Office of Commonwealth Libraries is asking for the Board of Directors approval on the Plan for State Aid. We are still operating under the COVID restrictions and we are asking for a waiver on Library hours. We are meeting all the other standards. Mr. Lake made a motion to accept the Plan for State Aid for 2021-2022 and seconded by Mr. Thomas. By voice vote, all were in favor.

Mrs. Ramirez-Luhrs received a letter from a patron asking if the Library was going to eliminate fines. The Board discussed the option of eliminating fees. The matter will be tabled until next month when more information can be presented.

A motion to adjourn at 4:30 pm. was made by Ms. Long and seconded by Mr. Lake. By voice vote all were in favor.

Next EAPL Board meeting: December 13, 2021.

Next EASD Board meeting: December 7, Mrs. van Horne-Brett presenting.

Respectfully submitted,

Sheila Wolff, Recording Secretary